



# **FORWARD PLAN**

**25 April 2016 - 28 August 2016**

**Produced By:**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their

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urgency powers.

**What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

**If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/04/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Museums Trust: Renewing the Legal Relationship with the Council

**Description:** Purpose of Report: The report proposes a restructuring of the legal relationships between the Council and York Museums Trust (YMT) in order to foster a strong relationship between the Council and YMT, and ensure that the Council is best able to support YMT through a new 5 year strategic plan, to continue to develop and invest in the city's museums and protect the museum assets over the long-term. The Executive is asked to agree the principles for a new legal structure.

This decision will now be made at the 28 April Executive meeting, to enable the report to be considered following the YMT scrutiny review report.

This report has now been withdrawn as the content of this report is covered in the York Museums Trust (YMT) Scrutiny Review Final Report to be considered by the Executive on 28 April.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

**Implications**

**Level of Risk**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** The issues covered by this report will be discussed by the Learning and Culture Scrutiny Committee during February / March 2016 prior to drafting of the report.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/04/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Housing Related Support – The Future

**Description:** Purpose of Report: To present a report that informs the Executive on a new model for delivering Housing Related Support Services in York.

Executive are asked to agree to adopting and implementing a new model of delivering Housing Related Support Services to residents of York and ensure continuation of Housing Related Support programme.

This report will now be taken to the full Executive instead of the Executive Member.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Adult Social Care (Acting)

**Contact Details:** Gary Brittain  
gary.brittain@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultation undertaken with Stakeholders, Partners and Customers in 2015.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/04/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Review of Provision of Home to School Transport

**Description:** Purpose of Report: The report presents proposals to reduce expenditure on home to school transport. The proposals relate to dedicated home to school transport services, and SEN post-16 and SEN 19-25 transport provision.

Members will be asked to agree the proposals as detailed in the report, relating to the areas detailed above.

**Wards Affected:** All Wards

**Report Writer:** Mark Ellis, Sarah Kingston      **Deadline for Report:** 18/04/16

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children's Services, Education and Skills

**Contact Details:** Mark Ellis, Sarah Kingston  
mark.ellis@york.gov.uk, sarah.kingston@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Informal consultation with Manor CE Academy & St Wilfrid's RC Primary School regarding options detailed in the report.  
Consultees:  
Manor CE Academy & St Wilfrid's RC Primary School.  
Future consultation as detailed in the report regarding the proposed changes to SEN transport and implementation of Personalised Transport Budgets.

**Consultees:**

**Background Documents:** Review of Provision of Home to School Transport

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 23/05/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/04/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Goose Management Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Executive with the final report arising from the Goose Management Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr      **Deadline for Report:** 18/04/16

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr  
melanie.carr@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Goose Management Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the      23/05/16  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/04/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Museums Trust (YMT) Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Executive with the final report arising from the YMT Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr      **Deadline for Report:** 18/04/16

**Lead Member:** Councillor Dave Taylor

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr  
melanie.carr@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** YMT Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the      23/05/16  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/04/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Public Interest Report - City of York Trading (CYT)

**Description:** Purpose of Report: The Executive report is submitted in response to the Public Interest Report issued by Mazars, the Councils external auditor, on 26 February 2016.

The Public Interest Report by Mazars can be found using the following link: <https://www.york.gov.uk/MazarsReport>

Executive are asked to consider making a decision to retrospectively authorise additional remuneration to two Directors of CYT Trading Ltd.

At the Decision Session - Leader (incorporating Finance and Performance) on 14 March 2016 it was resolved that this matter be referred to the Executive for consideration.

**Wards Affected:** All Wards

**Report Writer:** Steve Stewart      **Deadline for Report:** 18/04/16

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Chief Executive

**Contact Details:** Steve Stewart, Acting Chief Executive  
steve.stewart@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Public Interest Report - City of York Trading (CYT)

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 23/05/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/04/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Red Tower, Foss Islands Road

**Description:** Purpose of Report: To present Members with a proposal for a local voluntary organisation to take a lease of the premises for the promotion of community led local projects.

Members are asked to agree to a letting to the Incredible movement in York for a term of 30 years at a peppercorn rent.

**Wards Affected:** Guildhall Ward

**Report Writer:** Paul Fox **Deadline for Report:** 18/04/16

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Paul Fox, Property Surveyor, Resources, Asset & Property Management  
paul.fox@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation has been held with the council's archaeologist John Oxley, English Heritage, Legal Services. We will also be consulting with Guildhall Ward Councillors.

**Consultees:**

**Background Documents:** Red Tower, Foss Islands Road

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 23/05/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/05/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** The Private Sector Housing Strategy

**Description:** Purpose of Report: This strategy sets out how the council and its partners will work to help improve the condition and management of owner occupied and privately rented homes in York.

Members are asked to approve the strategy and the supporting action plan.

Due to delays in receiving the refreshed evidence base, this report will now be considered by the Executive on 30 June 2016. This will give time to assimilate the findings, refresh the strategy with help of the steering group, and undertake consultation.

This report has been called in for pre-decision scrutiny.

This report will be considered by the Corporate and Scrutiny Management Policy and Scrutiny Committee on 7 March prior to consideration by the Executive on 30 June 2016.

Due to the Government consultation on extending Houses in Multiple Occupation (HMO) licensing to smaller HMO's this report will now be considered by the Corporate and Scrutiny Management Policy and Scrutiny Committee on 9 May 2016 prior to consideration by the Executive on 30 June 2016.

**Wards Affected:** All Wards

**Report Writer:** Ruth Abbott      **Deadline for Report:** 22/04/16  
**Lead Member:** Executive Member for Housing and Safer Neighbourhoods  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Ruth Abbott

### Implications

**Level of Risk:**      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** Consultation with landlords and letting agents, tenants and other interested parties.

**Consultees:**

**Background Documents:** The Private Sector Housing Strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 23.5.16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 09/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Steps Towards a Single Health & Safety (H&S) Organisation

**Description:** Purpose of Report: The Joint Head of Health & Safety (H&S) for York and North Yorkshire Councils has spent the last year restructuring at North Yorkshire County Council (NYCC) and looking at best practice across both H&S services. To ensure resilience and best use of resources staff need to start working as one workforce so resources and skills can be moved across both services.

The development of a single workforce will require a decision in the short term to second the remaining 5 City of York Council (CYC) staff to NYCC on their current pay grade This would be robustly set to up with formal secondment agreements for CYC staff and an equally robust Service Level Agreement (SLA) to ensure that the form, resilience and quality of H&S service received by CYC is at least maintained if not improved.

This arrangement would be short term to last no more than a year, and during this time an options paper and business case will come to Executive to set up a formally constituted shared organisation with the options around the various service delivery models available to do so.

The Executive Member is asked to approve the secondment of 5 employees from the City of York Health and Safety Team to North Yorkshire County Council to ensure resilience and best use of resources.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment

**Lead Director:**

Director of Customer & Business Support Services

**Contact Details:**

Stuart Langston

stuart.langston@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**



**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

23/05/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Meeting Date:** 10/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Additional Pride in York Funding

**Description:** Purpose of Report: This report concerns the additional £150k Pride in York Funding agreed in the budget process. It proposes:

- An approach to the use of the £50k element allocated to fund community and voluntary sector organisations who can support wards with community led environmental and gardening type projects
- Support that can be given to wards to help them use the £100k element devolved to them effectively .

The Executive Member for Economic Development and Community Engagement (Deputy Leader) is asked to agree the approach in consultation with the Executive Member for Culture, Leisure & Tourism and the Executive Member for Environment.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism, Executive Member for Economic Development and Community Engagement (Deputy Leader), Executive Member for Environment

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

23/05/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Meeting Date:** 10/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of York's Parish Charter

**Description:** Purpose of Report: To review York's charter between City of York Council and the 31 parish and town councils within the York local authority area, as represented by the York Branch of the Yorkshire Local Councils Associations (YLCA).

The Executive Member will be asked to approve the adoption of the revised charter, sign it on behalf of City of York Council and request that the charter be signed by the Chairman of the York Branch of YLCA.

**Wards Affected:** Bishopthorpe Ward; Copmanthorpe; Fulford and Heslington Ward; Haxby & Wigginton Ward; Heworth Without Ward; Huntington & New Earswick Ward; Osbaldwick and Derwent Ward; Rawcliffe and Clifton Without; Rural West York Ward; Strensall Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Mary Bailey, Head of Play and Young People's Cultural Entitlement  
mary.bailey@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:**

The following have been consulted on the draft:

- City of York councillors
  - Parish councils in York
  - Yorkshire Local Councils Associations (York Branch)
- City of York Council officers will be consulted in April 2016.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

23/05/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** School Crossing Improvements – Wig-Wag Review

**Description:** Purpose of Report: To advise the Executive Member of the outcome of a review of the existing wig-wag (amber flashing) lights associated with schools and seek approval to continue with a procurement exercise to replace the old units with a centrally controlled system of lights.

The Executive Member is asked to consider the officer recommendations.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Ben Potter

ben.potter@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Speed Management Engineering Programme 2015/16

**Description:** Purpose of Report: To seek approval to proceed with schemes at sites where an amended design would overcome objections or where adverse feedback is not considered to be significant. Where this is not possible further feasibility work is recommended.

The Executive Member is asked to approve the proposed speed management schemes and authorise officers to undertake the advertisement of speed limit orders as necessary, and to implement the proposals if no objections are received. Any measures which receive objections would be reported back to the Executive Member for a decision at the next opportunity.

This report has been slipped as this decision would be made during the Purdah period. Speed management can be controversial and may potentially become an issue that candidates for the Police and Crime Commissioner would wish to talk about. It will now be considered at the Executive Member for Transport and Planning Decision Session on 12 May 2016.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Louise Robinson

[louise.robinson@york.gov.uk](mailto:louise.robinson@york.gov.uk)

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Residents, local businesses and relevant road user groups. Some further consultation with North Yorkshire Police, Ward Members and Parish Councils, as appropriate.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

06/06/16



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of Objections Received to advertised proposals to amend the Traffic Regulation Order

**Description:** Purpose of Report: To consider objections and requests made to the advertised proposals in 15 different locations involving 10 wards.

The Executive Member will be asked to consider officer recommendations, as to implement as advertised, take no further action or take another action as appropriate on several proposals to amend the Traffic Regulation Order.

**Wards Affected:** Clifton Ward; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Micklegate Ward; Rawcliffe and Clifton Without

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Mill Lane Heworth Petition

**Description:** Purpose of Report: To consider a 29 signature petition requesting that City of York Council take action to dramatically reduce traffic into Mill Lane, Heworth.

The Executive Member is asked to make a decision on how to proceed.

**Wards Affected:** Heworth Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Philip Irwin

philip.irwin@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 13/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Strategic Plan 2016/17

**Description:** Purpose of Report: The report will set out key considerations in shaping York Learning Services' strategic plan for the academic year 2016/17.

The Executive Member will be asked to comment on the direction of travel for the plan so that a final plan can be drawn up.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Alistair Gourlay

alistair.gourlay@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/05/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus

**Description:** Purpose of Report: To consider the new community facilities at the Burnholme Health and Wellbeing campus following on from examination of the future of this school site by Executive in October 2015.

The Executive are asked to consider the investment in the new community facilities.

This item has been deferred until 19 May Executive.

Officers will continue to progress Department of Education approval for change of use of the Burnholme Community College site but until this consent is in train/approved it is not thought prudent to progress with consent to move forward with the delivery of community facilities at Burnholme.

**Wards Affected:** Haxby & Wigginton Ward; Heworth Ward; Osbaldwick and Derwent Ward

**Report Writer:** Roy Wallington **Deadline for Report:** 09/05/16

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Adult Social Care (Acting)

**Contact Details:** Roy Wallington

roy.wallington@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Public consultation on the future uses of the Burnholme school site was carried out in the winter and spring of 2014. Further consultation with users and local residents will be undertaken regarding the design of the community facilities prior to the submission of a planning application. Public consultation will also be undertaken on the other uses of the site and how the space can be best utilised.

**Consultees:**

**Background Documents:** Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/05/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Health and Wellbeing Communities Funding

**Description:** Purpose of Report: To present a joint report from the Executive Member for Adult Social Care & Health and the Executive Member for Economic Development and Community Engagement (Deputy Leader) that informs the Executive on proposals to use the Community Fund Budget allocated to Adult Social Care and Communities and Neighbourhood Services.

The Executive are asked to agree proposals for developing a range of initiatives focused on early intervention and prevention, community capacity, place making and delivery of area focused services

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain      **Deadline for Report:** 09/05/16  
**Lead Member:** Executive Member for Adult Social Care and Health, Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of Adult Social Care (Acting), Director of Communities & Neighbourhoods

**Contact Details:** Gary Brittain  
  
gary.brittain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Consultation undertaken with Stakeholders, Partners and Customers in 2015.

### Consultees:

**Background Documents:** Health and Wellbeing Communities Funding

### Call-In

If this item is called-in, it will be considered by the      06/06/16  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/05/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Additional School Places for the Micklegate Area

**Description:** Purpose of Report: A period of informal consultation was completed in March 2016 with the Micklegate Community to consider options for providing additional school places in the area. This report will report back on that consultation and make recommendations for where those additional school places could be added.

Members are asked to approve a period of consultation on a final option for addressing the requirement for additional school places in the Micklegate area.

**Wards Affected:** Micklegate Ward

**Report Writer:** Mark Ellis

**Deadline for Report:** 09/05/16

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children's Services, Education and Skills

**Contact Details:** Mark Ellis

mark.ellis@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Consultation process: If the Executive approve the recommendations, a formal consultation process will commence in accordance with Department for Education guidance.  
Consultees: Micklegate Ward Community

**Consultees:**

**Background Documents:** Additional School Places for the Micklegate area

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/05/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Economic Strategy

**Description:** Purpose of Report: The report recommends adoption of the proposed York Economic Strategy. The Economic Strategy is a citywide document, rather than solely a Council strategy, but of which the Council is clearly a key partner. It has been developed together with businesses, skills providers and other stakeholders in the city, and with cross-party involvement through the policy development and scrutiny process.

The Economic Development and Transport Policy and Scrutiny Committee's recommendations will be incorporated into this report with their full report included as an annex.

Executive will be asked to consider the recommendations as outlined in the report and annex.

**Wards Affected:** All Wards

**Report Writer:** Phil Witcherley      **Deadline for Report:** 09/05/16  
**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader)  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Phil Witcherley, Policy Officer

phil.witcherley@york.gov.uk

### Implications

**Level of Risk:**      **Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author for full details.

### Consultees:

**Background Documents:** York Economic Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/06/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 23/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Raising Rent on Vacant Council Homes to Target Rents

**Description:** Purpose of Report: The report proposes to raise the rent on vacant council homes to the target rent level.

The Executive Member is asked to agree that when council homes become vacant, the weekly rent is increased to the target rent level in order to maximise rental income.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Clifton Ward; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Osbaldwick and Derwent Ward; Westfield Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing and Safer Neighbourhoods

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Tom Brittain, Housing Operations Manager - City Team  
tom.brittain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Consultation with travellers and residents in temporary accommodation.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 23/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Report on potential Public Space Protection Order for Holgate Dock

**Description:** Purpose of Report: This report will consider whether to introduce a Public Space Protection Order (PSPO) for the area of land at Holgate Dock.

The Executive Member is asked to decide whether the PSPO should be introduced, and what should be included within any PSPO that is agreed.

**Wards Affected:** Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Paul Morrison, Contracts Manager - Acomb Team

paul.morrison@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Residents and stakeholders have been consulted via a survey. Local Councillors have been e-mailed for their thoughts as have the Police and Police & Crime Commissioner.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Adult Social Care and Health

**Meeting Date:** 23/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Genito Urinary Medicine (GUM) – Cross Charging

**Description:** Purpose of Report: This report outlines the revised approach to cross charging for Genito-Urinary Medicine. Cross charging relates to sexual health services provided by out of area providers to City of York residents. Cross charging guidance suggests that it is for local determination how these arrangements work and solutions that meet the needs of local areas and local populations should be in place.

The Executive Member is asked to agree to support the approach adopted by the Yorkshire and Humber Sexual Health Commissioners network.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Adult Social Care and Health

**Lead Director:**

Director of Public Health (Acting)

**Contact Details:**

Philippa Press, Sharon Stoltz, Interim Director in Public Health

philippa.press@york.gov.uk, sharon.stoltz@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Meeting Date:** 24/05/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of Play Policy, Playground Investment and Maintenance

**Description:** Purpose of Report:  
Part 1 Review of play policy in order to incorporate the latest legalisation and best practice  
Part 2 To agree the criteria for the release of the Council's capital programme for playground improvement  
Part 3 To agree new playground maintenance standards which reflect best practice and local experience.

The Executive Member will be asked to approve arrangements going forward.

This report has been called in for pre-decision scrutiny. Arrangements are in process and a meeting date will soon be confirmed.

This report will be considered by the Learning and Culture Policy and Scrutiny Committee at a pre decision calling in meeting which will take place on Tuesday 24 May 2016, prior to the main committee meeting. Following consideration by scrutiny members, the Executive Member will be invited to indicate his decision during an Executive Member Decision Session.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Mary Bailey, Head of Play and Young People's Cultural Entitlement, Dave Meigh

mary.bailey@york.gov.uk, dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Not envisaged as part of the reports, actions arising from specific sections the report will require consultation.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 02/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Delivery of Reductions to the Subsidised Bus Service Budget

**Description:** Purpose of Report: To provide feedback on the outcome of public consultation on proposed changes to the subsidised bus service budget.

The Executive Member is asked to give his consideration to the local bus services which will be withdrawn, reduced or amended to delivery the required budget savings agreed at Full Council in February 2016.

This item was originally scheduled for consideration on 19 May but this meeting has been rescheduled to 2 June to align with the pre-scrutiny process.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Andrew Bradley, Principal Transport Planner, City Strategy

andrew.bradley@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Public consultation on proposed changes is scheduled for the period 11 April - 6 May 2016. For full details please contact the report author.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** University Road Pedestrian Crossing and Cycle Route Scheme

**Description:** Purpose of Report: To inform the Executive Member of the effectiveness of enhancements made to the scheme in October 2015, make recommendations on their retention, and consider possible future changes to the road layout in this area.

The Executive Member is asked to consider the recommendations as outlined in the report.

**Wards Affected:** Fulford and Heslington Ward; Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Mike Durkin

mike.durkin@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Views will be sought from local interested parties (including the University and Heslington Parish Council), road user groups (including bus operators), and key councillors.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Casualty Reduction 15/16 Programme – Objections Report

**Description:** Purpose of Report: To report back any objections received to consultation regarding casualty reduction schemes at Hull Road/Tang Hall Lane, Gale Lane/Cornlands Road and Tudor Road/Kingsway West.

The Executive Member will be asked to consider officer recommendations and decide whether to uphold or overrule the objections.

This item has been withdrawn from the Forward Plan because consultation for the Local Safety Schemes (LSS) had been concluded and no objections had been received. The approval in the LSS report presented to the Executive Member for Transport and Planning in February this year allowed the council to proceed with the schemes without reporting back if no objections were raised.

**Wards Affected:** Acomb Ward; Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Ben Potter

ben.potter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Letters and plans issued to directly affected residents, copies sent to Ward Councillors, party spokes persons, emergency services and other interested parties.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City and Environmental Services Capital Programme - 2015/16  
Outturn Report

**Description:** Purpose of Report: To inform the Executive Member of the outturn position for the 2015/16 City and Environmental Services Transport Capital Programme, any variations between the budget and the outturn, and the progress of schemes in the year.

The Executive Member is asked to note the progress in delivering schemes and approved the proposed funding carryovers.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Tony Clarke

tony.clarke@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Objections Received to the Proposed Residents Priority Parking Scheme to include Aldreth Grove, Cameron Grove, St Clements Grove, Norfolk Street and Bishopthorpe Road (Part)

**Description:** Purpose of Report: To overturn, uphold or amend, as appropriate, the objections received to the advertised proposal to introduce a Residents Priority Parking Scheme to include Aldreth Grove, Cameron Grove, St Clements Grove, Norfolk Street and Bishopthorpe Road (part) to be known as R58.

The Executive Member is asked to consider the officers recommendation.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Annemarie Howarth

annemarie.howarth@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact report author.

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City Walls Repairs and Restoration

**Description:** Purpose of Report: To agree the programme of works relating to the city walls repairs and restoration.

The Executive Member is asked to agree the strategy for the identified structural failures and ranking.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Bill Manby, Commercial & Business Delivery Manager

bill.manby@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Concrete Column Replacement Programme

**Description:** Purpose of Report: To consider the programme of works for concrete column replacement.

The Executive Member is asked to agree the strategy for the targeted columns for replacement.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Bill Manby, Commercial & Business Delivery Manager

bill.manby@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Street Lighting LED Replacement

**Description:** Purpose of Report: To outline the proposed programme of works for consideration.

The Executive Member is asked to agree the strategy for the targeted lanterns for replacement.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Bill Manby, Commercial & Business Delivery Manager

bill.manby@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Clarence Street Bus Scheme Amendment

**Description:** Purpose of Report: To bring the Portfolio Holder up to date with developments on the Clarence Street bus scheme and achieve agreement on a way forward with delivering the scheme.

The Executive Member is asked to approve the technical recommendation to amend the scheme.

**Wards Affected:** Clifton Ward; Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Julian Ridge

julian.ridge@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 20/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Amend the Temporary Accommodation Agreement and the Travellers Site Agreement

**Description:** Purpose of Report: The report proposes an amendment to the Temporary Accommodation Agreement and the Travellers Site Agreement.

The Executive Member is asked to agree to amend the above agreements to bring them in line with the council tenancy agreements.

**Wards Affected:** Acomb Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Holgate Ward; Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Ann-Marie Douglas  
ann-marie.douglas@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Consultation with travellers and residents in temporary accommodation.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 20/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Changes to Fixed Penalty Notice Charges and Adoption of New Powers by the Neighbourhood Enforcement Team

**Description:** Purpose of Report: To consider variations to Fixed Penalty Notice charges to improve consistency of approach.

The Executive Member is asked to consider awarding the Neighbourhood Enforcement Team additional powers to enforce the Microchipping of Dogs Act 2015 and to issue Fixed Penalty Notices for vehicles for sale on the public highway.

Due to changes in legislation this item has been deferred to the June Executive Member for Housing and Safer Neighbourhoods Decision Session.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Tanya Lyon

tanya.lyon@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 21/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Music Hub and York Arts Education Service

**Description:** Purpose of Report: This report concerns the future of York Music Hub and York Arts Education Service.

The Executive Member is asked to:

- agree new partnership arrangements for the York Music Hub
- give in-principle agreement to a new delivery model for York Arts Education Service.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Education, Children and Young People

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 24/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City of York's Arboricultural Policy for the Management of the Public Trees and Woodland.

**Description:** Purpose of Report: This policy document will contain information on tree protection, tree planting & replacement, tree maintenance and tree related insurance claims.

The Executive Member will be asked to approve the new policy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Dave Meigh  
dave.meigh@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Reinstatement of Coppergate Traffic Restrictions - Approval to Advertise

**Description:** Purpose of Report: To present proposals for the reinstatement of the Coppergate traffic restrictions including potential alterations to the Traffic Regulation Order, details of the proposed signage and consultation arrangements.

Executive will be asked to consider approval to consult on the Traffic Regulation Order and signage.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tony Clarke                      **Deadline for Report:** 16/06/16

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke  
tony.clarke@york.gov.uk

### Implications

**Level of Risk:**                                      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Please contact report author for further details.

### Consultees:

**Background Documents:** Reinstatement of Coppergate Traffic Restrictions - Approval to Advertise

### Call-In

If this item is called-in, it will be considered by the                      18/07/16  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Council-Owned Companies

**Description:** Purpose of Report: As the Council develops proposals to deliver its budget over the coming years, it is considering opportunities presented by trading some of its activities through external trading companies. This report sets out proposals to create a governance structure to oversee the activity of its current and future external bodies in which the Council has a commercial interest.

The Executive is asked to agree the recommendations as outlined in the report.

**Wards Affected:** All Wards

**Report Writer:** Steve Stewart      **Deadline for Report:** 20/06/16

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Chief Executive

**Contact Details:** Steve Stewart, Acting Chief Executive

steve.stewart@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less.  
Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Council-Owned Companies

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18.7.16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Alcohol and Illicit Drug Treatment Service Re-commissioning

**Description:** Purpose of Report: This report outlines the proposed re-commissioning and procurement of adult alcohol and illicit drug treatment services.

Members are asked to:

- a) agree the proposal to re-procure adult alcohol and illicit drug treatment.
- b) agree the methodology for the re-procurement.

**Wards Affected:** All Wards

**Report Writer:** Leigh Bell

**Deadline for Report:** 20/06/16

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Leigh Bell

leigh.bell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of



these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** The Health and Social Care Act (2012) outlined new statutory responsibilities to local authorities (LA) for the health of their populations. From the 1st April 2013 City of York Council assumed key responsibilities across the three domains of public health – health improvement, health protection and healthcare. Some elements of the treatment of problematic alcohol and drug users at this time became the responsibility of City of York Council. In York this responsibility is managed within the public health team governed by the Director of Public Health. The key elements of responsibility are set out in the government’s alcohol and drug strategies and within the statutory responsibilities of the public health provision within local authorities. Some elements of the provision of alcohol and illicit drug treatment are statutory, alongside the required outcome set out in PHOF2.15. This requires local authorities to report on their achievement of providing services which enable customers to sustain abstinence from substance misuse post treatment.

The service provision of alcohol and illicit drug treatment is subject to regular consultation in a variety of ways. For the purposes of re-commissioning the following has taken place:

1. A time limited alcohol and Illicit drugs commission steering group formulated. This includes key partners and provides a forum for ongoing consultation leading up to procurement.
2. Service recipients and their families have been given opportunities to formally engage with the PH commissioning group.
3. Previous service recipients have been consulted in a series of forum events across the year.
4. Clinical practitioners have been engaged through the CCG
5. Partners and co-commissioners such as the OPCC and CCG have been formally engaged in a series of meetings to explore opportunities and thoughts on the format for re-commissioning.
6. Industry experts were consulted formally to assess the potential model for re-commissioning
7. Academic specialists were consulted and key academic research was searched to inform thinking.

8. Academic evaluation took place to inform the evaluation of the current models and to highlight areas of improvement.

**Consultees:**

**Background Documents:** Alcohol and Illicit drug treatment service re-commissioning

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme Outturn

**Description:** Purpose of Report: To provide Members with the outturn position on the capital programme.

Members are asked to note the outturn and recommend to full Council any changes as appropriate.

This item has been brought forward for consideration at the June Executive meeting as the information will be available earlier than anticipated.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 20/06/16

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Outturn

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** 2015/16 Finance and Performance Outturn

**Description:** Purpose of Report: To provide Members with the year end position on both finance and performance.

Members are asked to note the outturn.

This item has been brought forward for consideration at the June Executive meeting as the information will be available earlier than anticipated.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 20/06/16

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** 2015/16 Finance and performance outturn

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Financial Strategy Update

**Description:** Purpose of Report: The report provides an update on the Financial Strategy.

Members are asked to note the issues.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 16/06/16

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Financial Strategy Update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Annual Report & Review of Prudential Indicators 2015/16

**Description:** Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Due to an administrative inputting error this item should be considered by Executive on 14 July 2016 and not 11 February 2016.

This item has been brought forward for consideration at the June Executive meeting as the information will be available earlier than anticipated.

**Wards Affected:** All Wards

**Report Writer:** Ian Floyd  
**Lead Member:** Executive Leader, Finance & Performance  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Ian Floyd, Director of Customer and Business Support Services

**Deadline for Report:** 20/06/16

ian.floyd@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Treasury Management Annual Report & Review of Prudential Indicators 2015/16

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Definitive Map Modification Order: to add a footpath, Hoisty Field, Fulford

**Description:** Purpose of Report: To determine whether the authority should make an order to add a claimed route to the definitive map and statement.

Executive Member is asked to consider the recommendations within the report.

**Wards Affected:** Fulford and Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Joanne Coote

joanne.coote@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultation Sent to statutory consultees in February 2015.

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City and Environmental Services Capital Programme - 2016/17 Consolidated Report

**Description:** Purpose of Report - To inform the Executive Member of the inclusion of carry over budgets from 2015/16 into the 2016/17 capital programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member is asked to approve the carryover schemes and funding from the 2015/16 capital programme, and amend the current budget for the 2016/17 City and Environmental Services Capital Programme.

This report will be considered by the Executive Member at his July decision session. It was originally entered for the June meeting due to an administrative error.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/07/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** The Guildhall – Detailed Designs and Business Case

**Description:** Purpose of Report: To present Members with the detailed design, project costs and lease / financing proposals to secure the future of complex, through the delivery of a scheme of refurbishment and part redevelopment of Guildhall complex. This will facilitate ongoing council use as agreed, the creation of a business club and serviced office venue and associated cafe / restaurant units.

Members will be asked to approve the proposals, submission of planning and listed building consent applications and the proposed financing arrangements necessary to deliver the scheme.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tracey Carter, **Deadline for Report:** 04/07/16  
David Warburton

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement, David Warburton

tracey.carter@york.gov.uk, david.warburton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or

equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Residents Festival 30/31 Jan 2016.  
Planning / Conservation / Historic England pre-application advice J  
– July 2016  
Conservation Area Advisory Panel presentation 7 June  
Public exhibition / consultation 8/9/10 June  
CSMC pre-decision scrutiny 13 June

**Consultees:**

**Background Documents:** The Guildhall – Detailed Designs and Business Case

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 18/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Homeless Review 2015 - 2016

**Description:** Purpose of Report: The report presents the achievements and trends in homeless services in 2015-16

The Executive Member is asked to agree the priorities for 2016-17.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 19/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Strategic Plan 2016/17

**Description:** Purpose of Report: The report will set out the York Learning Services' strategic plan for the academic year 2016/17.

The Executive Member will be asked to approve the plan.

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Alistair Gourlay

alistair.gourlay@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 Finance & Performance Monitor

**Description:** Purpose of Report: To provide Members with an update on finance and performance information.

Members are asked to note the issues.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 15/08/16

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 Finance & Performance Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 Capital Programme Monitor

**Description:** Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues and recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 15/08/16

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16